



Conneaut, Ohio Position Announcement Chief of Police



Conneaut, Ohio is seeking candidates for the position of Chief of Police. Located in Northeast Ohio, Conneaut is a city in Ashtabula County that borders Lake Erie. The city of Conneaut covers about 28 square miles with a population of 13,000. The city has a vibrant port area and is home of the privately operated Lake Erie Correctional Institution. Conneaut is a Chartered City consisting of an elected Council that appoints the City Manager. The Chief of Police reports directly to the City Manager.

The successful candidate will lead a department with a staff of 16 full-time officers, one part-time officer along with a support staff of two full-time correction officers and four full-time dispatchers and an administrative assistant. Police, Corrections, and Dispatch are separate collective bargaining units represent the police department employees. The police budget for 2016 is just over \$2.8 million.

The maximum salary for the position is \$66,590, depending upon qualifications. There is an excellent benefit package.

Q U A L I F I C A T I O N S

- Candidates must have demonstrated skills in the areas of: leadership, communication, personnel management, budgeting, and community relations.
- Candidates must have 15 years of full-time experience with at least 5 years of full-time experience in a supervisory or command position with a township, county or municipal law enforcement agency.
- A Bachelors Degree in a field related to law enforcement from an accredited* college or university is highly desirable.
- Also highly desirable is specialized management training such as the F.B.I. National Academy, Police Executive Leadership College (PELC), Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA), and School of Police Staff and Command.

The selection process will be assisted by consultants from the Ohio Association of Chiefs of Police (OACP). For selected candidates, the process will include an Assessment Center on Saturday, July 23, 2016. Candidates designated as finalists after the Assessment Center can expect interviews during the 1st week of August. The offer to the successful finalist will be conditional upon the results of a polygraph examination, successful background investigation and a physical examination.

Applicants must submit the documents listed below to Craig King, OACP Advisory Services Program Director, **by email only** to monica.miller@oacp.org by noon, Thursday, June 23, 2016. Please add a "read receipt" to your email to confirm it has been received.

- 1) A cover letter addressing the reasons for your interest in the position.
- 2) A narrative on bullet point one above (Demonstrated Skills) consisting of at least one paragraph on each of the five skill areas listed (minimum of five paragraphs),
- 3) A resume including detailed information relative to the qualifications specified in bullet points two through five above.
- 4) Both an organizational chart from your present employer or a past employer that best demonstrates your qualifications for this position **and** a copy of your OPOTA certificate.

**All materials must be emailed and received at the OACP office no later than noon,
Thursday, June 23, 2016.**

Conneaut is an Equal Opportunity Employer

*The degree granting institution must be accredited by one of two nationally recognized accrediting organizations, the U.S. Department of Education or the Council for Higher Education Accreditation.

**Because of the public records law in Ohio, the identity of applicants and most application materials cannot be considered to be confidential.