

## INVITATION TO BID

Sealed proposals shall be addressed to and deposited with Mr. Jim Hockaday, City Manager at the City of Conneaut, 294 Main St., Conneaut, OH, 44030, until 12:00 P.M. local prevailing time, 18 day, May, 2017, for HVAC work to the City Hall building, Conneaut, Ohio.

Bids will be privately opened at the time and place stated above.

Non-mandatory pre-bid meeting to be held on May 5th at 10:00AM at the City Hall building.

Each bid shall be accompanied by a certified check, a cashier's check or the bid bond of an approved Surety Company, in an amount of not less than ten (10%) percent of the amount of the proposal. Check or bond shall be drawn in favor of the "City of Conneaut".

No bidder may withdraw his bid for a period of thirty (30) days after the date set for the opening of bids.

Specifications and drawings for bidding purposes may be obtained by the Contractors at the office of H.F. Lenz Company, Consulting Engineers, 322 State Street, Conneaut, OH 44030, on or after April 28th, 2017, upon deposit of fifty (\$50.00) dollars for one set of specifications with drawings. Specifications and drawings that are requested by the Contractor to be shipped, will be sent via UPS Ground upon receipt of an additional ten (\$10.00) dollar non-refundable shipping fee.

The Contractors' attention is specifically directed to the fact that the anticipated starting date of work will not be before May 23rd, 2017. The Contractor shall state in his Bid Form, the exact number of working days required to fully and finally complete the work.

Work shall be started on the project not later than ten (10) days after notification by the Owner or Engineer to start work. The entire work shall be completed, ready for use, on or before July 15th, 2017.

The Owner reserves the right to waive any informalities in bids, or to reject any or all bids.

City of Conneaut

Mr. Jim Hockaday  
City Manager

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